



SEKRETARIAT KONKURSU URBANISTYCZNO-ARCHITEKTONICZNEGO
CENTRUM GORZOWA WIELKOPOLSKIEGO

SECRETARY OFFICE OF URBAN PLANNING & ARCHITECTURAL COMPETITION
OF THE CITY CENTRE OF GORZÓW WIELKOPOLSKI

URZĄD MIASTA GORZOWA WLKP.,
UL. SIKORSKIEGO 3-4, POK. 306
66-400 GORZÓW WLKP., POLAND
ph.: +48 95 735 97 00, e-mail: konkurs@um.gorzow.pl

Gorzów Wlkp., 08.10.2009 r.

Ladies and Gentlemen,

in order to avoid misunderstandings we have decided to create a detailed explanation on the presentation and delivery of the competition work and the compulsory attachments.

1. CONTENTS

- boards - pts. 29-31 of the Regulations
- description - pt. 32.a of the Regulations
- identity card - pt. 32.b of the Regulations, template
- Attachment no. 3
- packaging and the address - pt. 38 of the Regulations
- confirmation card of the submission of the entry works in an envelope attached to the package - pt. 38 of the Regulations, template
- Attachment no. 4

2. IDENTIFICATION CODE

According to the Competition Regulations each of the following:

- each board,
- title page of the description,
- identity card
- and confirmation card of the submission

must be marked with one identification code consisting of 6 characters.

The code, that is to be set independently by the participant of the competition, has to consist of Arabic numerals and uppercase Latin alphabet letters without diacritics (characters such as "Æ", "Á" or "À"). Furthermore, the code has to fit into a box smaller than 70 x 37 mm.

The code has to be located horizontally in the upper-right corner of each board and title page of the description.

3. NUMBER OF ENTRY WORKS

Each of the participants of the competition is allowed to submit more than one work. Each following entry work has to consist of all elements listed in pt. 1, be delivered in a separate package and be marked with a different identification code.

4. BOARDS

- form – stiff (cardboard) boards, not rolled,
- size - 120 x 90 cm, it is permitted to use foldable boards consisting of two 60 x 90cm panels,
- number of boards - minimum 2 - maximum 4 pieces,
- contents – according to pts. 29-30 of the Regulations.
- development technique – discretionary, in the description attention should be paid to its readability.

The requirement of the orientation of the drawings top to the north in pt. 30 of the Regulation applies to the mandatory drawings of the development plan and axonometric views (marked with an arrow with a letter N in the drawing of the boards in pt. 29).

In the board no. 1 the participant may choose to use the following:

- a printout of the digital map from the Attachment no. 6,
- a printout of the digital map from the Attachment no. 6, with chosen layers excluded from

the view,
- or a printout of the digital map from the Attachment no. 6A ,

5. DESCRIPTION

Format of the description – DIN A4, "letter" format (8.5 x 11 inch) is also permitted.

Description has to include:

- title page,
- main body of the description that consists of not more than 5 pages of text, using a 12 pt. font or larger.

Title page has to include:

- the identification code,
- title "Description of the urban and architectural development conceptual design of the historical city centre of Gorzow Wlkp."

6. IDENTITY CARD

template – Attachment no. 3

The card has to be signed by the person, who represents the participant of the competition and be placed in a **sealed, unmarked and non-transparent** envelope. The participants of the competition remain anonymous to the Competition's Jury. The contents of the identification cards will be disclosed after the determination of the winners of the competition.

ATTENTION! The identification cards that have been sent earlier together with the participation application are invalid. Please provide a new identification code!

Each team can change the composition, provided that at least one person, whose documents have been attached to the application, remains on the team.

THE IDENTIFICATION CARD has to be located inside of the packaging of the competition work.

7. PACKAGING

The packaging has to be durable, waterproof and non-transparent. It is advised to secure the corners, which are most vulnerable to damaging.

The package can be delivered in person or sent to the address of the Registry Office of the municipality of the city of Gorzow Wlkp.:

Kancelaria Ogolna Urzedu Miasta Gorzowa Wlkp.

ul. Sikorskiego 3-4

66-400 Gorzow Wlkp.

with a designation:

The urban and architectural design competition for the development conceptual design of the city centre of Gorzow Wlkp.

and with a postscript :

into the hands of the competition Secretary's own

Please use the **address in Polish**.

8. CONFIRMATION CARD OF THE SUBMISSION

template – Attachment no 3

An envelope with another, unsealed and return addressed envelope containing the confirmation card of the submission with the identification code, has to be placed on the outside of the package.

The deadline for the submission of the entry works is the

10th of November 2009, 15:00 CET (winter time).

Wishing you much success in the competition

Best regards

Tomasz Klimek – The Secretary of the Competition